

**Hamilton North Public Library–Board of Trustees Meeting Minutes
October 17, 2024, at 6:30 p.m. Cicero Library, Maker Space Room**

- I. Call Meeting to Order
 - A. Call to order by Julie Davis at 6:30 pm.
 - B. Members present: Julie Davis, Beth Roberts, Kelly Wuerch, Scott Miller, Kini Magdun, and Tom Jarvis.
 - C. Members absent: Michael Morris
 - D. Others present: Staci Treece (Director), Gregg Williamson (Assistant Director), Natalie Strader (Bookkeeper), and Michael Bloom (Maintenance).

- II. Review the Agenda (Exhibit 1)

The agenda was reviewed. No changes were noted.

- III. Approval of the September 19, 2024 minutes for the Regular Meeting (Exhibits 2)
 - A. Motion to approve the minutes was made by Tom Jarvis
 - B. Seconded by Kini Magdun
 - C. Motion carried by a vote of 6/0 (all voted Aye)

- IV. Public Participation

There was no public participation.

- V. September 2024 Financial Report -- Approve Report and Payment of Bills (Exhibits 3-5)
 - A. Natalie's financial items of note are attached as Exhibit 3.
 - B. Motion to pay the August bills and approve the September Financial Report was made by Kini Magdun.
 - C. Seconded by Tom Jarvis.
 - D. Motion carried by a vote of 6/0 (all voted Aye).
 - E. Board members signed the voucher register summary.

- VI. Director and Department Reports (Exhibit 6)

Staci reviewed the items in the printed reported (See Exhibit 6).

Assistant Director Gregg Williamson reported on cataloging and acquisitions.

Mike Bloom, Maintenance Supervisor gave his report. He commented on some of the problems related to a power outage the library suffered.

VII. Old Business

A. Building Corporation

1. Staci told the board the names of those willing to serve the short commitment for the purpose of actually dissolving the building corporation.
2. Motion to appoint Jim Hunter, Emily Pearson, Mike Jenkins, Devon Colburn, Shirley Colburn and Emily Milsaps to the Building Corporation Board was made by Kini Magdun.
3. Seconded by Kelly Wuerch.
4. Motion carried by a vote of 6/0 (all voted Aye).
5. Aaron Culp will notify the newly board members of when they will meet.

VIII. New Business

A. Renovation Quotes

1. Quotes from Browning Day and KrM were compared and discussed. (Exhibits 7-8)
2. Motion to accept the KrM bid was made by Beth Roberts.
3. Seconded by Tom Jarvis.
4. Motion carried by a vote of 6/0 (all voted Aye).

B. Adoption of the 2025 Budget

1. Natalie Strader explained the resolution to adopt the budget was the same budget previously advertised by the library and approved by DLGF.
2. Motion to adopt the 2025 budget as previously discussed was made by Tom Jarvis.
3. Seconded by Kelly Wuerch.
4. Motion carried by a vote of 6/0 (all voted Aye).

IX. Looking Ahead: The next Board Meeting is at 6:30 p.m. in the Jenkins Room on November 21st.

X. Meeting Adjournment

- A. Motion to adjourn made by Tom Jarvis.
- B. Seconded by Kini Magdun.
- C. Motion carried by a vote of 6/0 (all voted Aye) at 7:00 pm.