

**Hamilton North Public Library  
Board of Trustees Special Meeting Minutes  
Cicero Branch – August 12, 2020 6:30 p.m.**

- I. Call Meeting to Order
  - A. Called to order by Steve Griffith at 6:35 p.m.
  
- II. Take Board Roll Call
  - A. Board Roll Call:
    - 1. **Steve Griffith, Yes (on-site)**
    - 2. **Emily Pearson, Yes (on-site)**
    - 3. **Julie Davis, Yes (remote)**
    - 4. **Kini Magdun, Yes (remote)**
    - 5. **Kelly Wuerch, Yes (on-site)**
  - B. Members absent: Lee Templeton, Beth Roberts
  
- III. Identify Other Participants

Others present: Ann Hoehn (Director)-on-site; Katherine Marshall (Assistant Director)-on-site; Mike Hiatt (Maintenance)-on-site; Ian Wooten (Hagerman)-remote; Jennifer Roberts (Elements Engineering)-remote; Darren Peterson (Peterson Architecture)-on-site
  
- IV. Request for Motion to allow remote, real-time participation of board members
  - A. **Motion to allow remote, real-time participation of board members.**
    - 1. Motion made by Emily Pearson
    - 2. Seconded by Kelly Wuerch
    - 3. Motion carried by a vote of 5/0 (all vote AYE)
      - a. **Steve Griffith, Yes (on-site)**
      - b. **Emily Pearson, Yes (on-site)**
      - c. **Julie Davis, Yes (remote)**
      - d. **Kini Magdun, Yes (remote)**
      - e. **Kelly Wuerch, Yes (on-site)**
  
- V. Public Participation
  - A. None
  
- VI. Agenda Topics:
  - A. Cicero Parking Lot Repair Options
    - 1. Discussion: Review of the three options from Hagerman. Options 1 and 3 were not of interest; board decided on Option 2, which included an extension of the warranty.
    - 2. Action Item:
    - 3. **Motion to approve Option Number 2**
      - a. Motion made by Emily Pearson
      - b. Seconded by Julie Davis
      - c. Motion carried by a vote of 5/0 (All vote AYE)
        - i. **Steve Griffith, Yes (on-site)**
        - ii. **Emily Pearson, Yes (on-site)**

- iii. Julie Davis, Yes (remote)
- iv. Kini Magdun, Yes (remote)
- v. Kelly Wuerch, Yes (on-site)

**B. Payment for Services**

1. **Pertaining to Pay Apps 16,17, and 19 (all dated June 30, 2020), motion to pay both bonds in full if the asphalt work is completed by 8/20/2020. If the work is not complete by 8/20/2020, the library will withhold \$6,000 (Pay Apps 17, 19) until project is completed satisfactorily.**

- a. Motion made by Emily Pearson
- b. Seconded by Kelly Wuerch
- c. Motion carried by a vote of 5/0 (All vote AYE)
  - i. Steve Griffith, Yes (on-site)
  - ii. Emily Pearson, Yes (on-site)
  - iii. Julie Davis, Yes (remote)
  - iv. Kini Magdun, Yes (remote)
  - v. Kelly Wuerch, Yes (on-site)

2. **Action Item:** none

3. **Notes:** There are two pay apps left, Pay App 15 is Bond 1 and related to the asphalt project. Pay App 16 is Bond 2. Hagerman asked that we approve at least Bond 2 since it does not relate to the asphalt work from Bond 1. The library was hesitant to pay both in full without the asphalt work being complete, so a compromise was found to approve both pay apps in full less the cost of the asphalt work based on an ideal completion date of 8/20/2020.

**VII. Meeting Adjournment**

**A. Motion to adjourn**

- 1. Motion made by Emily Pearson
- 2. Seconded by Kelly Wuerch
- 3. Motion carried by a vote of 5/0 (all vote AYE)
  - a. Steve Griffith, Yes (on-site)
  - b. Emily Pearson, Yes (on-site)
  - c. Julie Davis, Yes (remote)
  - d. Kini Magdun, Yes (remote)
  - e. Kelly Wuerch, Yes (on-site)

**B. 7:20 PM meeting adjourned.**